



# Prospectus



***“Discover, learn and have fun”***

## **Our Vision**

***A nurturing environment where everyone is welcome and happy memories are made***

**Kingsnorth Little Stars Ltd**

Kingsnorth Village Hall

Kingsnorth

Ashford

TN23 3EF

07961 074829

[kingsnorthlittlestars@gmail.com](mailto:kingsnorthlittlestars@gmail.com)

[www.kingsnorthlittlestars.com](http://www.kingsnorthlittlestars.com)

Find us on Facebook for up to date information “Kingsnorthlittlestars”

Welcome to Kingsnorth Little Stars Ltd, we hope the following information will prove useful for both you and your child.

We are based in Kingsnorth Village Hall, opposite 'Kingsnorth Primary School' in a rural location with good links to local primary schools. We take children from 2 years old.

### **Choosing the best care**

We appreciate that choosing the right setting for your child is a difficult decision; here at Kingsnorth Little Stars Ltd we aim to create a secure, friendly and enjoyable environment that is stimulating for all the children and so gives parent's confidence. All keypersons are First Aid trained and receive ongoing training to improve their personal development to enable them to provide the best care for your child.

We follow 'In The Moment Planning' which means we follow the children's interests. Adults observe what the children are doing, assess what they need to do/know/learn next and plan their teaching which is delivered there and then. (In The Moment)

Below you will find a useful link which will help you to understand the 7 areas of learning. When a child initially joins our pre-school we monitor how they are developing in the Prime areas of learning. Communication and Language, Personal Social and Emotional Development and their Physical Development. These areas are fundamental to your child's development and future learning. The environment is set up to provide all 7 areas of learning enabling your child to grow and learn. To learn more about what we provide please visit the link below.

<https://foundationyears.org.uk/wp-content/uploads/2021/09/What-to-expect-in-the-EYFS-complete-FINAL-16.09-compressed.pdf>

### **Opening Hours/Delivery Pattern of Free Early Education**

The setting is open during school term time 9am-3pm on Mondays, Tuesdays, Wednesdays, Thursdays and Fridays. Free Early Education can be accessed during these sessions and the delivery patterns are as follows:

**Universal** (15 hours) - 2 days 9-3 and then 1 x ½ day 9-12 or 12-3 totals 15 hours Free Early Education hours.

**Extended** (30 hours) 5 full days 9-3 totals 30 hours Free Early Education hours

Monday	9am – 12pm / *9am – 1pm / 12pm – 3pm / 9am – 3pm
Tuesday	9am – 12pm / *9am – 1pm / 12pm – 3pm / 9am – 3pm
Wednesday	9am – 12pm / *9am – 1pm / 12pm – 3pm / 9am – 3pm
Thursday	9am – 12pm / *9am – 1pm / 12pm – 3pm / 9am – 3pm
Friday	9am – 12pm / *9am – 1pm / 12pm – 3pm / 9am – 3pm

(You will need to provide a packed lunch for your child if they attend 9am to 1pm, 12-3pm or 9am to 3pm)

#### **\* Note**

This session is funded from 9am to 12 noon but an additional cost of £7.50 is payable for lunchtime (12 noon – 1pm)

Packed lunch boxes should contain healthy foods such as sandwich or similar, piece of fruit, yoghurt, a snack but not sweets. Please no nuts or items that may contain nuts. Please provide your child with a named water bottle for lunch time. This must contain water and not juice.

### **Non-refundable Registration Fee**

Parents of children not in receipt of Free Early Education, will be charged a non-refundable registration fee of £35. This fee will cover the cost of administration and secures your child's place with us at the pre-school. We do not charge a deposit.

### **Free for Two & Working Parents Entitlement**

Free Early Education is available for some 2 year olds. At Kingsnorth Little Stars Ltd we are registered to accept children under the "Free for Two" and Working Parents Entitlement Government scheme. If you think you may qualify, please feel free to ask for further details or visit [www.kent.gov.uk](http://www.kent.gov.uk). If your child is eligible we will need to see evidence of the confirmation email along with the code they allocate you. In addition we are also required to see your child's birth certificate, and you will be required to sign a declaration form to enable us to claim your child's funding.

### **Free Early Education**

All 3 and 4 year olds are entitled to Free Early Education (15 universal hours per week) they will be eligible the school term following their 3<sup>rd</sup> Birthday (i.e. Sept/January/April). We are also registered for the 30 hours free childcare scheme. If you think you may qualify, please visit [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk). If you qualify, you will need to supply us with the 10 digit code that is supplied by the government and complete a parental declaration form, along with evidence of your child's birth certificate. It is then your responsibility to reconfirm the code every 3 months – you will receive 2 reminders before the deadline.

All parental declarations are completed 3 times a year before our headcount week. This is September, January and April and we will inform you when they need completing.

### **Nursery Fees**

Any child not entitled to Free Early Education will be required to pay wraparound hours.

- £7.50 per hour.
- 9am – 3pm = £45.00 per day
- 9am – 12pm or 12pm – 3pm are £22.50 per day.
- 12pm to 1pm = £7.50

Fees are invoiced the last week of each term for the forthcoming term.

### **Keyperson**

Your child will be allocated a Keyperson and a Buddy when they start with us. This person is responsible for monitoring and observing your child's progress. Before your child starts you will be offered a free taster session for your child. We will explain the pre-schools routines and you will be given the opportunity to express any concerns/worries you may have prior to your child starting.

### **Policies**

Kingsnorth Little Stars Ltd policies are available for you to look at if you would like to familiarise yourself with them, please ask a member of staff who will happily let you look at the folder. Alternatively these can be emailed to parents upon request.

### **Parents Noticeboard**

The noticeboard will be available for you to see inside the pre-school and for parents to access information. It will display our bad weather policy, term dates, Ofsted information and complaints procedures and any other relevant data you need to know about!

### **Non-Attendance due to Sickness/Holidays**

Please let us know (either by ringing or texting on 07961 074829) if your child will be absent from the pre-school and their expected return date (if known.) Please note your child should not attend the pre-school from 48 hours following the last episode of sickness/diarrhoea and or being prescribed medication.

### **Spare Clothing**

Please provide your child with named appropriate outdoor clothing such as a warm waterproof coat, a pair of wellies, hat, gloves & scarf (for colder months) and a sunhat (for summer months) as children will access our outside area in all weathers. Please provide a named bag with spare clothing, we recommend several underwear items including socks, trousers/joggers, t-shirt/long sleeved tops, as accidents do sometimes happen and children can get messy when playing.

### **Toileting**

If your child is in nappies/pull-ups please provide nappies, wipes and nappy sacks and bags. If your child is potty training, please inform your child's keyperson so we can continue to enforce the same procedures/routines at pre-school.

### **Uniform**

Uniform is available for you to purchase. Sizes available aged 2, 3/4 years or 5/6 years. T-shirts £7.50 each Sweatshirts £10.50 each.

### **Concerns/Complaints**

If you have a complaint whilst your child is with us please feel free to talk to any of our staff about your concerns. If you are unhappy with the way the matter has been dealt with you may wish to contact:-

Ofsted Early Years  
Piccadilly Gate  
Store Street  
MANCHESTER  
M1 2WD (quoting ref 2769618)  
Tel: 0300 123 1231